

Student Contract - Values and Behaviours

At this Hopespring independent school:
<ul style="list-style-type: none"> → We respect each other → We are honest with each other → We care for each other → We are responsible for ourselves
Staff will:
<ul style="list-style-type: none"> → Help you → Support you → Value you → See you as important → Be kind to you → Keep you safe <p style="text-align: center;">To do this we need you to join in.</p>
Ways to join in:
<ul style="list-style-type: none"> → Respect yourself and others → Be kind to yourself and others → Say when you are upset → Fix problems with people quickly → Help others in the ways that you choose to act

Student Conduct Agreement	
I have read the values (above) and the rules (on the other pages) and agree to follow what it says	
Name:	
Signed:	Date:
Parent Signature:	

Rules

To be part of Hopespring and get the most out of it, there are some rules. Everywhere you work or learn has rules. These keep people safe.	
At Hopespring these rules are:	
Access to the building	During the school day, only enter areas where there is a member of staff or a member of staff is with you
Leaving school (absconding)	Stay inside the school grounds during your school day. Bring a letter from your parent/carer if you need to leave early or arrive late.
Violence and Threats of Violence	No violence, threats of violence or offensive behaviour If you damage the building, your parent/carer will be asked to pay for damage.
Drugs and Alcohol	No drugs, alcohol, solvents, legal highs or mood altering chemicals allowed at Hopespring. You will be asked to leave school for the day if you are under the influence of any of these.
Smoking	Smoking is not allowed in any part of the building at any time. This is the law.
Swearing	No offensive language or deliberately being rude to others.
Bullying	Agree to work on ways of managing difficult emotions. This means that we reduce the chances of bullying.
Mobile phones	Mobile phones can be used for music in the classroom. Phones may be confiscated if they are felt to be being used in a disruptive way. Disruptive ways include causing you to not listen, stopping you doing a task or disrupting other people.
Sharing Media	Do not show any offensive images, videos or writing on any media (book, magazine, phone, computer, leaflets)

Personal Hygiene and Dress Code	You can wear your own clothes at Hopespring. Come to Hopespring with clean clothes, and a tidy appearance. There are showers available for personal hygiene reasons after exercise.
Medication	Staff will keep prescribed medication (any medicine from the doctor or pharmacy) that you can take at the times agreed. Parents/carers need to fill in a form that tells staff about the medication. Prescribed medication includes e-cigs, tablets, patches.
Safety	When the fire alarm goes off follow the fire drill procedures. Tell staff immediately if you are hurt or have an accident.
Attendance and Timetable	Come to Hopespring when it's agreed for you to be there. Arrive on time. Leave on time. Do not arrive more than 10 minutes before you are meant to come in. Attendance is registered, and absence without reason is 'unauthorised'. If you have a long time off, or have irregular <i>attendance</i> this might risk your place at Hopespring.
Helpful things to do	Keep the areas you use clean and tidy Listen to instructions Ask for help
Appraisals	Have conversations with staff that look at how you are doing and what you need to do next. These are sometimes called appraisals or review meetings.

Breaking the above could risk you coming to Hopespring. Staff will chat to you and let you know if you are not following them. Staff will think that you do not want to come here if you do not follow them, and we will look at a different place for you to get an education.

Addendum 1: Hopespring Sunderland 10 Sea View particulars (if applicable)



Last updated: August 2023
Approved by management committee: August 2023
Review due: August 2024

Addendum 2 Hopespring Sunderland Millfield particulars (if applicable)

Addendum 3: Hopespring Newcastle particulars (if applicable)